

# Credit and Destroy for Scanner Users

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## Credit and Destroy

- The Credit and Destroy feature is to be used for product that is damaged, shop worn and unsellable.
- Once this feature is used, it is important to make sure the product is destroyed using a black marker or large pen.
  - Draw a line through the product after scanning it. In the future, you will know that any product found with a line through it has already been credited.
- Destroy the product and throw it out.

# Scan Procedures

- You will be sent the following label to use:



Return Damaged Product

- Please follow normal scanning procedures like you would do a credit and rebill except scan this label instead of the credit and rebill label.

# Questions?

- If you have any questions or concerns, please email:  
[servicedesk@alinegreetings.com](mailto:servicedesk@alinegreetings.com)